

Public Records Request Form

Requesting Party Information

Name _____ At least 18 years old?* _____

Address _____

City _____ State _____ Zip _____

Phone: home _____ mobile _____ work _____

Record Requested

For criminal files, please provide as much information as possible so that the correct record may be retrieved.

Defendant name _____ Docket # _____

Victim name _____ Arresting agency _____

Charge(s) _____

Date of arrest _____ Date of conviction _____

For other records, please describe as thoroughly as possible what record is requested.

Description _____

Date(s) _____

*Public records requests are available to persons who are at least 18 years of age. LSA-R.S. 44:31; LSA-C.C. Art. 29.